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14 November 2018

## **Performance and Finance Select Committee**

A meeting of the committee will be held at **10.30 am** on **Thursday, 22 November 2018** at **County Hall, Chichester**.

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### **Agenda**

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.30 am 2. **Minutes of the last meeting of the Committee** (Pages 5 - 16)
- The Committee is asked to agree the minutes of the meeting held on 5 October 2018 (cream paper).
- 10.30 am 3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.30 am 4. **Part II Matters**
- Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.
- 10.30 am 5. **Appointment to the Business Planning Group**

The Committee is asked to appoint Mr Peter Catchpole to the Business Planning Group (BPG) as the new Vice-Chairman of the Committee, replacing Mr Elkins who recently stood down from the position when he was appointed as a Cabinet Member. The current members of the BPG are Mr Montyn (Chairman), Mrs Dennis, Mrs Mullins, and Dr. Walsh. Members are therefore asked to agree the amended Membership of the Group.

No background papers.

- 10.40 am 6. **Budget Update and Review of savings proposals for 2019/20** (To Follow)
- A report by the Director of Finance, Performance and Procurement, (to follow).
- The Committee is asked to support the update regarding the work towards a balanced budget for 2019/20.
- 11.10 am 7. **Treasury Management Mid-Year Review** (Pages 17 - 38)
- A report by the Director of Finance, Performance and Procurement.
- The Committee is asked to review and comment on the treasury management mid-year position.
- 11.30 am 8. **Total Performance Monitor as at end of September 2018** (Pages 39 - 78)
- A report by the Director of Finance, Performance and Procurement outlining the performance and finance position as at the end of September 2018.
- The Committee is asked to examine the data and supporting commentary for the September 2018 TPM and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.
- 12.15 pm 9. **Capital Programme Quarter 2 Performance Report** (Pages 79 - 102)
- A report by the Executive Director of Economy, Infrastructure and Environment outlining the Capital Programme's performance as at 30 September 2018.
- The Committee is asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the quarterly performance report of the capital programme.
- 12.35 pm 10. **One Public Estate** (To Follow)
- A report by the Executive Director of Economy, Infrastructure

and Environment providing an update on the programme, (to follow).

The Committee is asked to review and support the update regarding the programme.

12.55 pm 11. **Business Planning Group Report** (Pages 103 - 110)

The report will inform the Committee of the Business Planning Group meeting held on 5 November 2018, setting out the key issues discussed.

The Committee is asked to support the updates to the work programme as recommended by the Business Planning Group and reflected in the updated work programme at Appendix A to ensure that the highest priority issues are being scrutinised. The Committee is also asked to note the Task and Finish Group Rolling Programme attached as Appendix B.

1.05 pm 12. **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

1.05 pm 13. **Forward Plan of Key Decisions** (Pages 111 - 146)

Extract from the Forward Plan dated 13 November 2018.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

1.05 pm 14. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

1.05 pm 15. **Date of Next Meeting**

The next meeting of the Committee will be held on 17 January 2019 at 10.30 am at County Hall, Chichester. Probable agenda

items include:

- 2019/20 Draft Revenue and Capital Budgets
- Total Performance Monitor October 2018
- Treasury Management Strategy

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 4 January 2019.

## **Part II**

1.10 pm      16.      **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

1.10 pm      17.      **Part II Minutes of the last meeting of the Committee**  
(Pages 147 - 150)

The Committee is asked to agree the Part II minutes of the meeting held on 5 October 2018 (yellow paper, for members of the Committee only).

**To all members of the Performance and Finance Select Committee**